



## 2019 PANAMERICAN GAMES WOMEN FINAL FOUR Qualification Tournament, San Juan, Puerto Rico

January 2-7, 2019

### COMPETITION REGULATIONS

#### 1. Organizer

- 1.1 **The 2019 Pan-American Games Women Final Four Qualification Tournament** is a continental volleyball event competition organized by Norceca Volleyball Confederation, that qualifies the last continental vacancy to the XVIII Pan-American Games 2019, to be held in the city of Lima, Peru. For the organization of the **2019 Pan-American Games Women Final Four Qualification Tournament**, the **Puerto Rico National Volleyball Federation** accepts to comply with the terms and conditions established in these Competitions Regulations that are the official statutes of the event.
- 1.2 The **Puerto Rico National Volleyball Federation**, affiliated to the North, Central American & Caribbean Volleyball Confederation and to the Federation Internationale de Volleyball, (FIVB), will be responsible for the organization of the **2019 Pan-American Games Women Final Four Qualification Tournament**, programmed to be held on **January 2-7, 2019**, in the city of **San Juan, Puerto Rico**.
- 1.3 **Organization Addresses & Contacts:**  
  
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## **2. Host City and Competition Venue**

### **2.1 Host City**

The **2019 Pan-American Games Women Final Four Qualification Tournament** will be held in the city of **San Juan, Puerto Rico**. The event will be held from **January 2-7, 2019**.

### **2.2 International Airport of Arrival and Departure**

The International Airport for the arrival and departure of participating National Teams, Control Committee Members, Norceca Officials and International Referees for the **2019 Pan-American Games Women Final Four Qualification Tournament** is:

- **Aeropuerto Internacional Luis Muñoz Marín (SJU) San Juan, Puerto Rico**

### **2.3 Competition Venue**

The main competition venue for participating National Teams must comply with the Competition Hall standards set by the FIVB/Norceca Sport Regulations. Each National Team will have a minimum of one training session of 1.5 hours in the official competition venue playing court prior to the event.

**The official competition venue approved by Norceca will be;**

**Coliseo Roberto Clemente, San Juan, Puerto Rico**

### **2.4 Training Venues**

The host National Federation must provide training facilities with appropriate conditions for the daily training of the participating National Teams, for at least 1.5 hours, from the day of their arrival until the last day of competition. The training venues must comply with the Training Hall standards set by the FIVB/Norceca Sport Regulations.

The training venues approved by Norceca will be;

**Coliseo Roberto Clemente, San Juan, Puerto Rico**

### **2.5 Accommodation, Meals and Internal Transportation**

Accommodation, meals and internal transportation for Participating National Teams, Control Committee and Referees will be covered by the **Puerto Rico National Volleyball Federation** from **January 2-7, 2019**.

**2.5.1** From the day of arrival, **January 2**, until the day of departure, **January 7, 2019**, participating National Teams will be lodged in 3 or 4 stars hotels with the previous approval of Norceca.

**2.5.2 Team Room distribution;**

- Double room occupancy for Players and/or triple room occupancy in separate beds, if the conditions are acceptable, with the previous approval of NORCECA.
- Double room occupancy for Team Technical Staff.
- Single room occupancy for Team Manager.
- Single room occupancy for FIVB and/or NORCECA Accredited Team Doctor and Team Physiotherapist.

**The total maximum of rooms per Delegation and/or participating teams is:**

- Players: 7 double rooms or 4 triple rooms and 1 double room.
- Team Technical Staff: 2 double rooms.
- Team Manager, Team Medical Doctor and Team Physiotherapist: 3 single rooms.

**2.5.3 NORCECA's Officials, Staff, Referees and Technical Personal**

- NORCECA President (or representative) requires single room occupancy.
- Competition Director, Venue Operations Delegate and Administrative Director requires single room occupancy.
- Members of the Appeal and Refereeing Sub-Commissions, as well as International Referees require double room occupancy.
- Technical and Support Staff, VIS Delegate, Press Delegate, Norceca TV Staff (four persons) and Photographer require double room occupancy.
- Medical Delegate requires single room occupancy.

**NOTE:** The lodging of NORCECA Officials, Members of the Control Committee, Referees, Technical, Support Staff, VIS Delegate, Norceca TV Staff, Press Photographer and Medical Delegate may be in the same hotel of that where the participating National Teams are accommodated. If there is only one accommodation quarters available, it is necessary that the officials stay in a different floor from that where the National Teams are accommodated.

**2.5.4 MEALS**

The host National Federation must provide meals to the participating National Teams, Norceca Officials and Staff, from the day of arrival to the day after the competition as follow;

**Participating National Teams**

Breakfast, lunch and dinner, plus one snack, to be provided to the participating National Teams before or after each match according to the request of the Team Manager, for a total of up to 21 persons maximum per National Team Delegation. Meals must be provided in the hotel destined for the lodging of the participating National Teams. The hotels must be approved during the site

inspection visit and must comply with the sanitary quality/conditions and provide the necessary meals according to the International Competition Standards for High Performance Athletes (IFQS).

#### **NORCECA Officials, Staff, Referees, Technical and Support Staff**

NORCECA Officials, Members of the Control Committee, Referees, VIS Delegate, Press Delegate, Medical Delegate, Technical, Norceca TV and Support Staff must be provided with breakfast, lunch and dinner in the hotel destined for their lodging. The dining location must be approved during the site inspection visit and must comply with the sanitary quality/conditions and provide the necessary meals according to the International Food Quality Standards (IFQS). During the competition days, a snack shall be provided in the Control Committee, Referee and Technical Personnel Meeting Rooms.

#### **2.5.5 INTERNAL TRANSPORTATION**

The host National Federation is responsible to provide internal transportation to the participating National Teams from the day of their arrival, **January 2**, to the day of departure, **January 7**, as follows:

**Participating National Teams:** Internal transportation in buses with a minimum capacity of 30 persons. Transportation of two participating National Teams in the same bus **is not permitted**.

**Note;** The host National Federation will only be responsible for the transportation, from and to the airport of arrival for participating National Team Delegation, all members together, according to the main arrival and departure flight itinerary. Individual members arriving or departing with a different flight itinerary from that of the National Team Delegation, will be responsible for their own transportation and cost.

#### **2.5.6 International and Internal Transportation for NORCECA Officials, Members of the Control Committee, Referees, VIS Delegate, Press Delegate, Medical Delegate and Technical and Support Staff:**

##### **a) International Transportation;**

- i. The host national federation is responsible to provide the airline tickets (Economical Class) for the designated Control Committee Members and Neutral Referee for the event.
- ii. The international airline tickets must include one (1) piece of luggage.

##### **b) Internal Transportation;**

- i. One vehicle for the NORCECA President (or his representative)
- ii. One vehicle for the Competition Director
- iii. One van and/or a minibus with a capacity of 10 passengers to be provided for the Members of the Appeal and Referee Sub-Commission, VIS Delegate, Press Delegate, Medical Delegate, Technical, Support Staff and the Norceca TV Crew.
- iv. One van and/or a minibus with a capacity of 6 passengers to be provided for the International Referees

### 3. Statutes & Authority

#### 3.1 Competition Regulations

The **2019 Pan-American Games Women Final Four Qualification Tournament** is an continental volleyball event competition organized by Norceca Volleyball Confederation, in order to provide the last continental vacancy to the XVIII Pan-American Games 2019 of Lima, Peru. These Regulations will be the statute that controls the competition. Any situation not covered by these regulations will be decided according to NORCECA, Regulations and in the contrary, by the FIVB Regulations, including its Constitution, Administrative, Sport, Financial, General Regulations, Complementary Statutes and Disciplinary Regulations.

#### 3.2 FIVB Official Rules of the Game

The **2019 Pan-American Games Women Final Four Qualification Tournament** will be played in accordance with the FIVB Official Rules of the Game in force.

#### 3.3 Control Committee

The competition will be conducted by the Control Committee, which will be designated and appointed by the President of NORCECA.

#### 3.4 VISA information

In order to facilitate the participation of qualified National Teams, Control Committee Members and Referees in the **2019 Pan-American Games Women Final Four Qualification Tournament**, the Host National Federation must guarantee, through the corresponding governmental and diplomatic authorities, the entry VISA that will permit the entry into **Puerto Rico** of the participating National Teams members registered in the FIVB 0-2 Form, Officials, Control Committee Members and Referees. Participating National Federations are responsible for the submission in time, of required documents to their respective USA Embassies and their related costs.

### 4. Event Schedule for the 2019 Pan-American Games Women Final Four Qualification Tournament;

DATE	ACTIVITY
JANUARY 2, 2019	<b>ARRIVAL OF CONTROL COMMITTEE MEMBERS, REFEREES AND PARTICIPATING NATIONAL TEAMS</b> <ul style="list-style-type: none"><li>• <b>17:00</b> Inspection visit to the Competition and Training Venues, accommodation facilities, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.</li><li>• <b>20:00</b> Control Committee and Organizing Committee meeting to be held at the Control Committee hotel.</li></ul>

**JANUARY 3, 2019**

**TEAMS PRELIMINARY INQUIRY AND TRAINING.**

- **8:00-15:00** Participating National Teams Preliminary Inquiry at the team's hotel, according to their arrival schedule. **Schedule to be determine.**
- **08:00 to 17:00** Training of participating National Teams, according to their arrival schedule. **Schedule to be determine.**
- **10:00 to 13:00** Inspection visit to the Competition and Training Venues, accommodation facilities, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- **15:00** Control Committee and Organizing Committee meeting to be held at the Control Committee hotel.
- **17:00 to 19:00** Practical Clinic for Referees, Scorekeepers, Line Judges, VIS and support personnel, to be held at the Main Competition Hall.
- **20:00** General Technical meeting followed by the Team Medical Briefing, at the Official Teams Hotel.

**JANUARY 4, 2019**

**Day 1 - Competition**

Preliminary Round Matches (Refer to the Official Competition Format).  
Opening Ceremony at 19:00.  
The time schedule and daily order of the matches will be decided in accordance with the host National Federation, taking into consideration the TV transmission schedule.

**JANUARY 5, 2019**

**Day 2 - Competition**

Preliminary Round Matches (Refer to the Official Competition Format).  
The time schedule and daily order of the matches will be decided in accordance with the host National Federation, taking into consideration the TV transmission schedule.

**JANUARY 6, 2019**

**Day 3 – Competition**

Final preliminary Round Matches (Refer to the Official Competition Format). The time schedule and daily order of the matches will be decided in accordance with the host National Federation, taking into consideration the TV transmission schedule.

**JANUARY 7, 2019**

**Departure of Control Committee members, Referees and participating National Teams.**

**5. Participating National Teams & Delegation Composition**

Four (4) teams are qualified to participate in the **2019 Pan-American Games Women Final Four Qualification Tournament**. The participating National Teams are the Host Country (1), Puerto Rico and the top three (3) National Teams not qualified from the final ranking of the XVII Women's Pan-American Cup 2018. **The qualified National Teams are:**

Puerto Rico (Host)	Costa Rica
Mexico	Trinidad & Tobago

**NOTE 1:** From the above qualified national teams for the **2019 Pan-American Games Women Final Four Qualification Tournament**, in case one does not confirm its participation or withdraws after registering their participation, the next team in the Norceca Continental Ranking is eligible to participate.

### **Team Composition**

Each National Team delegation will be composed of a maximum of 21 persons plus one (1) international or continental referee (Up to 14 Players, 1 Team Manager, 1 Head Coach, 1 Assistant Coach, 1 Medical Doctor (FIVB Accredited) 1 Physiotherapist (FIVB/Norceca Accredited) 1 Assistant Coach Athletic Trainer (FIVB/Norceca Accredited) 1 FIVB/NORCECA accredited Journalist or Statistician and 1 FIVB International Referee) per participating National Team.

### **The National Team Delegation may consist of:**

- Up to fourteen (14) Players
- Four (4) Officials (One Team Manager, One Head Coach and Two Assistant Coaches/Athletic Trainers Norceca accredited)
- One (1) Doctor (FIVB accredited)
- One (1) Physiotherapist (FIVB accredited)
- One (1) Sports Journalist or Team Statistician (FIVB, NORCECA or CSV accredited)
- One (1) Referee (FIVB International Referee or Continental Referee) to be approved and designated by the NORCECA President with the advice of the Norceca and CSV Refereeing Commission Presidents.

#### **5.1 Additional Team Personnel**

All persons that exceed what is stipulated above will be considered as additional personnel and the National Federation (NF) that registers them shall cover their expenses, including lodging, meals and internal transportation. The names of these persons should be submitted in advance to NORCECA, and the National Federation concerned must pay the amount of **USD\$175.00** (One Hundred Dollars) daily per person for their registration based on double room occupancy or **USD\$250.00** (One Hundred Fifty Dollars) daily per person in single room occupancy. The NF that registers additional personnel shall make the corresponding payment before, but not later the Preliminary Inquiry.



**5.2 Hotel room distribution per participating National Team; Eight (8) double rooms or four triple (4) rooms and two (2) double rooms to be distributed as followed;**

- Players: 7 double rooms or 4 triple rooms and 1 double room.
- Team Technical Staff: 2 double rooms.
- Team Manager, Team Medical Doctor (FIVB Accredited only) and Team Physiotherapist (FIVB/Norceca Accredited only): 3 single rooms.

**5.3 FIVB International or Continental Referee will be lodged separately in double room occupancy.**

**6. Player's Eligibility**

**6.1 The 2019 Pan-American Games Women Final Four Qualification Tournament is an Continental competition exclusively reserved for female-born players.** Participating players must be citizens of the country that they represent according to the FIVB/Norceca Sports and General Regulations. The official document to verify the player's citizenship eligibility is their valid passport, one that shall be issued by the competent governmental authorities of their country. Team Managers must submit, for control and database purposes, color copies of the National Team players' passports (provided on CD or paper color copy) during the Team Preliminary Inquiry.

**6.2** The passports of all players must be presented to the Control Committee for verification during the Team Preliminary Inquiry. Players whose original passport (no passport copies will be accepted) is not presented during the Preliminary Inquiry will not be accredited and therefore, will not be eligible to participate in the competition.

**7. Registration**

**7.1** The registration of each participating National Team will consist of submitting the FIVB O-2 Form to NORCECA together with the payment of the registration fee of USD\$3,000.00 (Three Thousand Dollars) before the established deadline. The O-2 Form may contain up to 25 athletes and no declaration of Captain or Libero(s) is required. No substitutions or changes of athletes are permitted after the submission of the O-2 Form. The final list of 12 or 14 participating athletes on the O-2bis Form must be constituted from among the 25 players register in the O-2 Form.

The O-2 Form submission must be completed online ([www.fivb.org/vis/login.aspx](http://www.fivb.org/vis/login.aspx)) for the implementation of the FIVB Live Score System (O-2 VIS). A printed copy of the completed form must be sent to the NORCECA Sport Events Department prior to the established deadline for each event. If you require assistance, please visit the webpage above or contact the FIVB VIS Webmaster.

Additionally, an **Anti-Doping control test fee of USD\$500.00** (Five Hundred Dollars), per participating team must be paid to cover the Anti-Doping Control test to be performed during the competition.

**7.2** The payment of registration and Anti-Doping test fees must be made in **USD\$Dollars** only, and is to be paid to NORCECA through one of the following options:

- Through an international bank transfer
- By a bank administration check sent by DHL, FEDEX, ect.
- Paid in cash at the Preliminary Inquiry

**7.3** For the payment of fees through an international bank transfer, the transfer payment should be made to the following bank account and must be received by NORCECA at least **2 weeks** prior to the start of the event:

Name of Bank: CITIBANK  
Account No: 36265289  
Swift Code: CITIUS33  
Bank Address: New York, N.Y., 10013  
United States of America

Beneficiary Bank: Banco BDI SA  
Address of Bank: Av. Sarasota #27, La Julia  
Santo Domingo, República Dominicana

For further credit to: Confederación NORCECA de Voleibol  
Account No.: 4010048081  
Address: Av. Máximo Gómez, Esq. 27 de Febrero  
Pabellón de Voleibol, 3ra Planta  
Centro Olímpico Juan Pablo Duarte  
Santo Domingo, República Dominicana

**7.4** The payment of the fees through a check (bank administration check), must be received by NORCECA at least **2 weeks** prior to the start of the event, together with the original of the FIVB 0-2 Form, by certified express mail and/or DHL, FEDEX, etc., to the following address:

Riquel Matos  
Sport Events Coordinator  
Av. 27 de Febrero Esq. Máximo Gómez  
Pabellón de Voleibol, 3ra. Planta  
Centro Olímpico Juan Pablo Duarte  
Santo Domingo, Distrito Nacional, República Dominicana  
Tel: + (809) 472-1222 + (809) 472-1547  
Email: [norcecassistent@gmail.com](mailto:norcecassistent@gmail.com)

**7.5** **Payment of fees in cash must be effective (USD\$Dollars only) to the Control Committee Administrative Director during the Preliminary Inquiry prior to the start of the event.**

**7.6** A copy of the FIVB O-2 Form, one (1) team photo and individual photos (size 2x2) of all members of each participating team delegation (players, officials, doctors, journalists, statistician and referees) must be remitted by email to;

NORCECA Sport Events Department ([norcaseassistant@gmail.com](mailto:norcaseassistant@gmail.com)) prior to the established deadline.

#### **7.7 Player Final Registration (FIVB O-2bis Form)**

During the Preliminary Inquiry, the Team Manager must submit, to the Control Committee, the FIVB O-2bis Form with a maximum of 14 players (comprised only from the 25 players registered in the O-2 form). In the case that the FIVB O-2bis Form is not provided to the Control Committee, the first 12 players in the FIVB O-2 Form will constitute the team. Also, for Control Committee registration and VIS Data Control, the players positions (**Outside Hitter, OH, Middle Blocker, MB, Opposite, OP, Setter, S and Libero, L**) must be indicated in the final O2bis Form, form that is available for use in the Norceca Website.

### **8. Official Rules, Ball & Uniforms**

**8.1** The **2019 Pan-American Games Women Final Four Qualification Tournament** will be played under the current FIVB Rules of the Game in force at the time of the competition. All necessary interpretations are to be clarified during the Referee Clinic and/or the General Technical Meeting.

#### **8.2 Official Ball**

The official competition game ball will be the **Molten V5M-5000**. NORCECA will provide to the host National Federation a total of forty (30) Molten V5M-5000 volleyballs.

#### **8.3 Uniforms**

Player's uniforms should be FIVB or Norceca Homologated Brands and in accordance with FIVB/Norceca Official Uniform Rules. Each team should have available a minimum of three (3) sets of playing uniforms of different colors, one of which should be based white in color. The team Captain uniforms should be presented at the Preliminary Inquiry for Control Committee inspection. In case that the Libero(s) uniform are different in style and color from that of the rest of the National Team uniforms, it is required to be also presented for Control Committee inspection. The player's names and numbers on the uniforms must be the same as on the FIVB O-2 and O-2bis Forms. The uniform shirt and shorts numbers of the participating national team players must be numbered from 1 to 25, no other uniform numbers will be admitted. Player's accessories and injury prevention devices, (compression pads, knee pads, elbow pads, etc.) must be of the same color design as the uniform jersey. Neutral colors, black and white, are also accepted. Teams players wearing injury prevention devices must be all

uniformed (same color /design) and must be presented at the team preliminary inquiry for inspection and approval. Volleyball shoes must be Norceca homologated, shoes not homologated will not be admitted.

#### **8.4 Publicity on Uniforms**

Publicity on player's uniforms must be authorized by NORCECA previous to the completion of the publicity uniform form and the payment of the established fee of USD\$5,000.00 (Five Thousand Dollars). This form is available for download through the NORCECA Confederation website, [www.norceca.org](http://www.norceca.org). Publicity on players' uniforms must be in accordance with the FIVB Sport Material, Team Equipment, and Advertising Guidelines. Teams presenting uniforms that are not in compliance with the FIVB/Norceca regulations will not be able to use those uniforms during the event, therefore, new uniforms that comply with the FIVB/Norceca Uniform Regulations and FIVB Sport Material, Team Equipment and Advertising Guidelines must be presented to the Control Committee of the event for approval.

#### **8.5 Officials on the Bench and dress code**

All Officials on the bench (**maximum of five officials on the bench to be decided by the team manager**) must be uniformed according to the dress code of the current FIVB/Norceca Sport Regulations. Officials that do not comply with the dress code established will not be allowed to sit on the bench. Each participating team manager is entitle to register up to five (5) teams officials to be on the teams bench, but must be declare and register for the entire competition, during their National Team Preliminary Inquiry. In addition, team medical staff are allowed to be seated behind the team bench, as foreseen on the regulations site plan.

### **9. Competition Format and Team Distribution**

9.1 The **2019 Pan-American Games Women Final Four Qualification Tournament** will be played under the following competition formats:

- a) With four (4) teams, a Round Robin will be played. The final ranking will be determine according to the procedure established in Article 9.2 below.

**NOTE: Following the Norceca Continental Ranking in force, the official competition format of the event will determine the order of the team matches during the preliminary round. The host National Federation, Puerto Rico, will determine the order of the matches to be played by their National team. No changes to the official competition format of the event will be permitted after it has been determined and approved by Norceca.**

## 9.2 Round Robin Ranking

To establish the ranking of teams after Preliminary Round of the competition, the ranking of the teams will be determined as follows:

1. By the results of matches won and lost.
2. In case of equality in the number of matches won and lost, among two or more teams, the final ranking of the teams will be determined by the number of points gained by the teams during the Preliminary Round.
3. The following points will be awarded to each team per match, according to the number of sets won/lost:

Match won 3-0 = 5 points

Match won 3-1 = 4 points

Match won 3-2 = 3 points

Match forfeited = 0 points (0-25, 0-25, 0-25)

Match lost 0-3 = 0 point

Match lost 1-3 = 1 points

Match lost 2-3 = 2 points

## 9.5 Tie Breaking Procedure

In case of equality in the number of points gained by two or more teams, the tie will be broken by the points ratio with the following criteria, in order of importance:

- A) **Point Quotient:** In case of equality in the number of points gained by two or several teams they will be classified in descending order by the quotient resulting from the division of all points scored by the total of points lost.
- B) **Set Quotient:** If the tie persists as per the points quotient the teams will be classified in descending order by the quotient resulting from the division of the number of all sets won by the number of all sets lost.
- C) **If the tie continues as per the set quotient between two teams,** the priority will be given to the team which won the last match between them.
- D) **When the tie is between three or more teams** a new classification of these teams will be made taking into consideration only the matches in which they were opposed to each other.

#### 9.6 **Team Distribution**

For the **2019 Pan-American Games Women Final Four Qualification Tournament**, participating National Teams will be distributed from 1 to 4, according to their position in the Norceca Continental Ranking as of **January 1, 2019**.

### 10. **Rights of the Host Country**

- 10.1 The Host National Federation has the right to choose the order of the matches to be played by their National Team.
- 10.2 The host National Federation will propose to the Control Committee the time and order of all matches to be played. All matches are established in the Official Competition Schedule/Format of the event and no changes will be permitted once it is approved and presented at the General Technical Meeting of the event.
- 10.3 The host country will also have all other rights as established in the FIVB/Norceca General Regulations.

### 11. **Financial Responsibilities**

- 11.1 The following will be the financial responsibilities of the host National Federation:
  - a) **Internal Transportation, lodging, and meals** for Control Committee, Referees and Team Delegations, from the date of arrival to date of departure.
  - b) **Medical Service;** First-aid medical service must be provided during the Competition. (International Medical Insurance is recommended for participating teams in order to cover the payment of medical services that may be required by the members of their delegation), Anti-Doping Control Test to be performed as schedule and gender verification test to be performed if necessary.
  - c) **Payment of Per Diem** to Control Committee Members, Technical, Support Staff and Referees, according to what has been established by NORCECA, as follows:
    - **US\$100.00** (One Hundred Dollars) per day, two days before and one day after the competition for the Members of Control Committee, Medical Delegate, Venue Operation Manager, Members of the Appeal and Referee Sub-Commissions and the official Photographer, according to the established Regulations.
    - **US\$150.00** (One Hundred and Fifty Dollars) per day, two days before and one day after the competition for the Control Committee President,

Competition Director, Administrative Director, Press Delegate, and VIS Delegate.

- **US\$100.00** (One Hundred Dollars) per day, two days before and one day after the competition to be paid to the FIVB International Referees or Continental NORCECA Referees per participating team. Maximum participating Referees is six (6) which includes the participating National Teams Referees, neutral and reserved local Referees from the host NF.

**NOTE 1:** The payment of Per Diem for the Members of the Control Committee, Competition Director, Administrative Director, Press Delegate, Medical Delegate, VIS Director, Technical, Support Staff and participating Referees must be covered before the start of the competition.

**NOTE 2:** The payment of Per Diem to local officials, technical and support staff personnel, including the members of the Control Committee of the host country, Medical and local Press Delegate, is to be made in accordance with the established agreement between the Host National Volleyball Federation with the person contracted for the required services.

**NOTE 3:** For the payment of the Per Diem for the FIVB International Referees, or Continental Norceca Referees, the Host National Federation is responsible to cover 50% and the remaining 50% is to be covered by the Referee's participating National Federation of origin and/or the National Federation that the Referee represents, according to the decision of NORCECA. All participating NFs must pay the Referees' Per Diem in cash (USD\$Dollars) to the Administrative Director of the Event during the National Teams Preliminary Inquiry por to present a payment receipt dully signed by their participating Referees.

d) The host National Federation must cover the following financial responsibilities toward the NORCECA Volleyball Confederation:

- **USD\$75,000.00** (Seventy-Five Thousand Dollars 00/100) to cover the payment of the hosting fee of the event, one that also includes the Marketing and/or Sponsorship rights of local national sponsorship, TV Broadcasting, Radio transmission, internet streaming and other marketing, sponsorship and publicity means. Also, the publicity and promotion of sponsors and their products inside or outside the Main Competition Venues or throughout the local TV Broadcasting of the event, Radio transmission, internet streaming and other marketing, sponsorship and other publicity means.

**Note 1:** Government, State and/or Provincial financial support and/or contribution will not be considered as sponsorship, commercialization and/or marketing.

**Note 2:** NORCECA reserves the right to allocate the following official NORCECA sponsors' banners around the court or on the floor of the court: FIVB, NORCECA, FIVB, MOLTEN, Mizuno and SPORT COURT.

**Note 3:** NORCECA reserves the rights of the international sponsorship, as well as, the international marketing, radio transmission, TV broadcasting, internet streaming and other international marketing, sponsorship and publicity means outside the territory of **Puerto Rico**.

**Note 4:** For an additional fee of **USD\$25,000.00** that is to be paid to NORCECA for the purchase of the international rights of sponsorship and marketing, radio transmission, TV broadcasting, internet streaming and other international marketing, sponsorship and publicity means outside the territory of **Puerto Rico**, the **Puerto Rico National Volleyball Federation** may acquire the international rights for its resales.

**REGISTRATION FEE:** For this event, each participating National Federation must pay to Norceca a registration fee for the total amount of **USD\$3,000.00** (Three Thousand Dollars 00/100). In addition, an Anti-Doping fee of USD\$500.00 fee is to be paid to NORCECA to cover the cost of the Anti-Doping test to be performed.

**Air Fare:** The Host National Federation will be responsible to cover the payment of the air fare (economical class) for Control Committee Members and one (1) Neutral Referee (as needed).

**Event Tickets:** The Host National Federation must provide to Norceca fifteen (15) VIP tickets & thirty-five (35) General Admission tickets per match and/or per day of competition, in case that the event tickets are valid for each day of competition.

11.2 The following are the responsibilities for **participating National Federations**:

- a) To remit a letter confirming the participation of their National Team to NORCECA and the host National Federation before the established deadline.



- b) Payment of Entry Fee of **USD\$3,000.00** (Two Thousand Dollars 00/100) to be paid to Norceca in addition to the Anti-Doping control test fee of **USD\$500.00** (Five Hundred Dollars) before the established deadline.
- c) Payment of **50% of the Per Diem** to the FIVB International or Continental Referee representing their National Federation.
- d) Remit together with a copy of the FIVB O-2 Form, one (1) team photo and individual photos (size 2x2) of all members of each participating team delegation (players, officials, doctors, journalists and referees) by email before the established deadline.
- e) **Be responsible for all other additional expenses of their delegation that may apply.**
- f) Payment of international transportation, as well as visa fees, and airport taxes.
- g) To present the following documents, team gear and equipment during the Preliminary Inquiry:
  - FIVB O-2 VIS Form
  - FIVB O-2 bis Form (hard copy and the online VIS copy)
  - FIVB M-3 form
  - NORCECA L-1 Form
  - NORCECA L-2 Form
  - NORCECA L-3 Form
  - FIVB M-8 (if necessary)
  - NORCECA Publicity Form and publicity payment receipt (if necessary)
  - Original passports of all players
  - Color copy of all players' passports (provided on a CD or paper copy)
  - Country Flag (4 feet x 6 feet)
  - Country National Anthem
  - Captain & Libero Uniforms
  - Injury prevention devices team gear for approval  
(Compression pads, undershorts and arms calf's, socks)

## 12. Complaints and Sanctions

### 12.1 Complaints:

- a) All complaints must be presented in writing to the Control Committee. The procedure established to present a complaint must be according to the FIVB/Norceca Sports Regulations. Complaints will be resolved according to the FIVB/Norceca General, Sports and Rules of the Games in force.

- b) Complaints related to a technical violation of the FIVB Rules of the Game in force must be resolved by the acting Control Committee of the match where the violation of the Rules of the Game has been verified. The procedure must be in accordance with the Norceca Sports Regulation (**Judges Conference**). Violation of the Rules of the Game must be claimed by the affected team, during the development of the match in course and must be resolved during the match by the Control Committee. Also, the acting match Jury President and the Refereeing Delegate, may intervene when a technical violation to the Rules of the Game is verified in order to resolve the situation and to ensure the proper continuation of the match in course.
- b) All complaints and appeals not related to a technical violation of the Rules of the Game must be presented in writing to the Control Committee President within 60 minutes after the conclusion of the match. Complaints and appeals must be presented with a deposit of US\$500.00 (Five Hundred Dollars) cash; if the complaint and/or appeal proceeds, the deposit will be reimbursed. The Control Committee President must announce the verdict within 12 hours after the presentation of the complaint and/or appeal.

## 12.2 Sanctions:

For this competition the following sanctions have been established:

- a) Negligence to provide the FIVB O-2 Form and the O-2 VIS online registration by the deadline established will apply a sanction of **US\$500.00** (Five Hundred Dollars).
- b) The non-fulfillment of Article 8.3 of these Regulations, corresponding to the uniforms of Participating Teams, in accordance with the FIVB/Norceca Official Uniform Regulations, will apply a sanction of **US\$3,000.00** (Three Thousand Dollars) or a sanction of **USD\$1,000.00** per each set of uniforms not complying with the FIVB Official Uniform Regulations.
- c) All sanctions established by the FIVB/Norceca Constitution, Disciplinary, Administrative, Financial, Sport, General Regulations and Complementary Statutes would be applicable.
- d) The non-fulfillment of Article 11.2, a), b), c), and d) of these regulations, will apply a sanction of **USD\$500.00** (Five Hundred Dollars) in each case as foreseen individually. The non-fulfillment of Article 11.2 g) will apply a sanction of USD\$500.00 for each nonfulfillment.
- e) All participating national teams and players must be available for the opening, closing and award ceremony of the event. Participating national teams refusing or not participating in the opening, closing and award ceremony, their National Federation will be eligible to be applied a sanction of USD\$20,000.00. Also, individual players to be awarded,

refusing or not participating in the individual award ceremony, their National Federation will be eligible to be applied a sanction of USD\$5,000.00 and will also lose their award, one that will be awarded to the next player in the final result of its individual performance.

- f) The non-fulfillment of Article 6.1 of these Regulations, that correspond to the eligibility of participating players, will apply a four-year (4) sanction to the player in fault from all Norceca competitions and a fine of USD\$100,000.00 (One Hundred Thousand Dollars) sanction to the National Federation that declares an ineligible player in the roster of their National Team.

### **13. Referees**

- 13.1 It is mandatory that each participating National Federation includes in its National Team Delegation, to be approved by Norceca, one (1) Referee from one of the following categories:

- a) **FIVB International Referee**
- b) **FIVB or Norceca Continental Referee**

- 13.2 The NORCECA President, with the advice of the NORCECA Refereeing Commission Presidents, will designate the referees from among the FIVB International or NORCECA Continental Referees of each participating National Federation, to be included in their National Team Delegation.

#### **13.3 Other Officials**

13.3.1 According to the FIVB General Regulations and considering that this event is an Continental Event approved by the FIVB, the Control Committee (Refereeing Sub-Commission and Appeal Sub-Commission) will be designated by the NORCECA President and must be composed by members of the National Federations affiliated to the NORCECA, whose representatives are members of the NORCECA Executive Committees, Boards of Administration, Sport Organizing, Technical, Refereeing, VIS, Development, Technical Coaches, Legal, Finance, Press and Medical Commissions of Norceca.

13.3.2 Line Judges, Scorekeepers, Statisticians, VIS, Ball Retrievers, Sweepers, Scoreboard Operators, Announcers and other staff supporting personnel shall be presented by the representative of the host National Volleyball Federation to the Control Committee President for approval.

13.3.3 The host National Federation will present these personnel to the Control Committee President or Refereeing Delegate during the Refereeing Clinic for evaluation and approval.

13.3.4 The Refereeing Sub-Commission will assist the Control Committee, supervising the officials and support personnel, being responsible for their performance.

#### **14. Training Facilities**

14.1 The host National Federation must provide training facilities with appropriate conditions for the daily training of the participating teams, for at least 1.5 hours, from their arrival until the end of the competition. The minimum recovery time between competition matches and training sessions of participating teams is five (5) hours.

14.2 Each participating team will have a minimum of one training session of 1.5 hours in the official competition venue playing court prior to the event.

14.3 The training venues will be;

**Coliseo Roberto Clemente, San Juan, Puerto Rico**

#### **15. Security**

The host National Federation must guarantee the security of all participating national team delegations, members of the control committee, technical staff and referees, from the date of their arrival until the date of their departure, including in the hotel, main competition venues, training venues, during official matches as well as for their internal transportation.

#### **16. Accreditation**

The host National Federation must provide the corresponding accreditation to all participating National Teams Members, FIVB and NORCECA Officials as well as Referees, National and International Technical and Support Staff. Accreditations must be designed according to the standards established by Norceca and must include the logos of FIVB and NORCECA, the host National Federation, title and logo of the competition, unique identification number, photo and function of the accreditation holder, as well as, the Norceca official sponsors; Molten, Sport Court and Mizuno.

**FIVB** This accreditation is reserved strictly for FIVB officials.

**NORCECA** This accreditation is reserved strictly for NORCECA officials.

**CC** This accreditation is reserved for Control Committee members assigned to the competition.

- NF** This accreditation is reserved for the members of the Executive & Board of Administration of the Host National Federation.
- OC** This accreditation is reserved for the members of the Organizing Committee of the host country of the event.
- G** This accreditation is reserved for all governmental officials of the host country of the event.
- D** This accreditation is reserved for accredited Diplomats of the host country of the event.
- VIP** This accreditation is reserved for special guests.
- TP** This accreditation is reserved for the technical personnel and staff assigned to specific areas of the organization of the event. (VIS, Statisticians, Line Judges, Scorekeepers, and Scoreboard Operators)
- SP** This accreditation is reserved for the support personnel assigned to specific areas for the organization of the event. (Ball Retrievers, Sweepers, Flag Holders, Announcers, and venue staff).
- P** This accreditation is strictly reserved for accredited Journalists, Press, Host Broadcasters, International Press Agencies and Local Press Agencies.
- A** This accreditation is strictly reserved for participating players. (Athletes Only). Players' accreditation must include the competition number of the player as well as the number of the accreditation and the anti-doping test control code for the Anti-doping protocol process according to the WADA/FIVB Protocol Regulations.
- TS** This accreditation is strictly reserved for the staff of participating teams. (Team Staff: Team Manager, Head Coach, Assistant Coach, Registered FIVB Team Doctor, Physiotherapist and Team Statisticians).
- S** This accreditation is strictly reserved for security personnel only
- R** This accreditation is exclusively reserved for participating Referees.
- MD** This accreditation corresponds to the medical personnel assigned to the event.

## 17. Medical Services

- 17.1 The host national federation will provide first aid medical services during the competition. Further, the host will also provide access to clinic/hospital facilities for the physical assessments of the Referees.
- 17.2 All team delegations shall be responsible for their own medical expenses. **It is recommended that all participating teams provide their own international medical insurance.**
- 17.3 During the course of the competition, participating National Teams Players may be selected for Anti-Doping test, one that will be performed following the FIVB-Wada Protocol. Participating National Teams will be requested a payment of USD\$500.00 to cover part of the cost of the Anti-Doping Control Test and Laboratory expenses.
- 17.4 Medical gender verification test may be performed to participating register National Team Players in order to ensure the compliance of the established Article 6.1 of these regulations.

## 18. Awards:

The first three (3) ranked teams will be awarded as follows:

**1<sup>st</sup> Place:** Gold Medals and Trophy (**Qualifies to the XVIII Pan-American Games of Lima, Peru 2019**).

**2<sup>nd</sup> Place:** Silver Medals and Trophy

**3<sup>rd</sup> Place:** Bronze Medals and Trophy

### 18.1 Individual Awards

**NORCECA** will present individual awards to the following players based solely on the final results of the Volleyball Information System (VIS). The awards to be presented are:

Two Best Spiker	Best Digger
Two Best Blocker	Best Setter
Best Receiver	Best Libero
Best Server	Best Scorer
Most Valuable Player (MVP)	Best Opposite

### 18.2 Best Outside Hitters (OH);

The best two Outside Hitters will be awarded from among the previously declared as Outside Hitters, based solely on the final results of the Volleyball Information System (VIS).

### **18.3 Best Middle Blocker (MB)**

The best two Middle Blockers, MB, will be awarded from among the previously declared Middle Blocker players, based solely on the final results of the Volleyball Information System (VIS).

### **18.4 Best Defense, Service, Reception and Scorer**

The players with the best defense, best service, best reception and best scorer (the player who registers more points in attack, serve and block during the competition), based solely on the final results of the Volleyball Information System (VIS), will be awarded the best in each individual performance regardless of the position the player was previously declared during her Team Preliminary Inquiry.

### **18.5 Libero Player**

The Libero players will compete among each other for the best Libero award of the event. Additionally, the Libero players will be eligible for the Best Digger and Best Receiver awards of the event. If a Libero player obtains two of the three above indicated awards according to the final results of the Volleyball Information System (VIS) and **her** team is the Champion Gold Medal Team of the event, **she** is eligible for the Most Valuable Player Award (MVP) of the event.

### **18.6 Opposite Player (OP)**

The best opposite player will be selected from among the previously declared opposite players. If the best opposite player results to be the Most Valuable Player (MVP), resulting **her** team as the Champion Gold Medal of the event, the next best opposite player will receive the Best Opposite Player Award, regardless of the team that **she** belongs to, based solely on the final results of the Volleyball Information System (VIS).

### **18.7 Setter Players**

The Setter players will compete among each other for the Best Setter Award of the event. Additionally, the Setter players will be eligible for Most Valuable Player Award (MVP) of the event, if **she** obtains the Best Setter Award of the event, **her** team is the Champion Gold Medal Team of the event and registers a minimum average of 5.0 per set, according to the final results of the Volleyball Information System (VIS).

### **18.8 Most Valuable Player (MVP)**

The Most Valuable Player Award (MVP) will be awarded to the player that From among the Champion Gold Medal Team of the event registers the highest amount of points scored and accumulated in Attack, Block and Serve during the competition, according to the final results of the Volleyball Information System (VIS). In addition, the Setter and Libero players will be eligible for Most Valuable Player Award (MVP) of the event as outlined in Article 18.5 and 18.7 above.

The Control Committee members will be responsible to evaluate and select the Most Valuable Player of the event, based solely on her individual performance according to the statistics of the final results of the Volleyball Information System (VIS). These Competition Regulations have been prepared by Riquel Matos, NORCECA Sport Event Coordinator and approved by Mr. Cristóbal Marte Hoffiz, President of NORCECA.

In Santo Domingo, Dominican Republic, **November 5, 2018.**

**Cristóbal Marte Hoffiz**  
NORCECA President